

## Time Schedule for the 1<sup>st</sup> EUROFEL Annual Report

<b>Coordinator</b> to European Commission	1 <sup>st</sup> Annual EUROFEL Report send to EU	<b>15-Feb-06</b>
<b>each Partner</b> to Coordinator	Final feedback to Report	13-Feb-06
<b>each Partner</b> to Coordinator	FormC & Audit Certificates signed and arrived at Coordinator	10-Feb-06
<b>Corrdinator</b> to Delegates & Task Leaders	Last Version of the Annual Report	10-Feb-06
<b>PSC</b>	<a href="#">PSC Telephone Conference</a>	<a href="#">07-Feb-06</a>
<b>each Partner</b> to Coordinator	Feedback to Report	05-Feb-06
<b>Coordinator</b> to Delegates & Task Leaders	First Version of the Annual Report including Appendix 1	31-Jan-06
<b>PSC</b>	<a href="#">PSC Telephone Conference</a>	<a href="#">26-Jan-06</a>
<b>PSC</b>	<a href="#">PSC Telephone Conference</a>	<a href="#">18-Jan-06</a>
<b>each Partner</b> to Coordinator	electronic Version of Appendix 1(Justification of Cost) and FORM C	16-Jan-06
<b>Task Leaders</b> to Coordinator	per Task: Progress Report & achieved deliverables, milestones, publications; changes in implementation plan, deliverables & milestones for the remaining months; highlights	14-Jan-06
<b>PSC</b>	<a href="#">PSC Telephone Conference</a>	<a href="#">09-Jan-06</a>
<b>Coordinator</b> to Delegates & Administrative Responsible	2.Call for Appendix 1 & Form C & Audit Certificates	03-Jan-06
<b>Coordinator</b> to Delegates & Administrative Responsible	1.Call for Appendix 1 & Form C & Audit Certificates	17-Nov-05
<b>PSC</b>	<a href="#">PSC Telephone Conference</a>	<a href="#">08-Dec-05</a>
<b>Task Participant</b> to Task Leader	Internal Task Enquiry	07-Dec-05
<b>Task Leaders</b> to task participants	2. Call for Internal Task Enquiry	30-Nov-05
<b>Task Leaders</b> to task participants	1. Call for Internal Task Enquiry	14-Nov-05